

**York County Council
of the Maine Association of REALTORS®**

E-Mail Distribution Policy

This is to confirm that you have requested a copy of the York County Council's REALTOR® and/or Affiliate E-mail list. The York County Council Board of Trustees have established a policy that all active members with the York County Council and/or the Greater Portland Board who request the list must first acknowledge the policies for use of that list prior to receipt. Policies include:

- 1) The list, which includes name, company name and personal e-mail address, is only available to REALTOR® & Affiliate members of the York County Council and Greater Portland Board;
- 2) The list must only be used for purposes directly related to the individual REALTORS®' real estate business or the individual Affiliate's business and no other purpose (i.e, political campaigns or non-affiliated business use);
- 3) The list is for your use only ... It cannot be distributed or sold;**
- 4) Users must have the ability for a member to "unsubscribe" from and honor their request;
- 5) Users must use e-mail merge, a 3rd party e-mail marketing company (i.e., constant contact) or the "Blind Carbon Copy" (a/k/a BCC) to avoid widespread responses if recipients "reply to all";
- 6) Users must comply with any state or federal laws pertaining to use of such lists; and
- 7) No technological help will be provided.

Any violation of these policies or at any time I am no longer considered a member in good standing with the York County Council and/or Greater Portland Board will result in the suspension of my permission to have access to this information and I will immediately cease using the e-mail list.

I AGREE to use the e-mail list as outlined above.

Name (print): _____

Signature: _____

Company: _____

Date: _____